

# KIDS' COUNTRY

120 Town and Country Drive, Danville, CA 94526

PH: (925) 743-9108 FAX: (925) 362-3954

Website: www.kidscountry.org

Fed. ID.# 68-0068072

## SCHOLARSHIP APPLICATION

CHILD'S NAME: \_\_\_\_\_ GRADE: \_\_\_\_\_ SITE: \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_ NUMBER OF HOURS REQUESTED: \_\_\_\_\_

CONTACT EMAIL: \_\_\_\_\_

Kids' Country will waive a portion of tuition (25% - 75%) in cases of need, however, tuition scholarships will not cover initial registration fees, extra hour fees, late payment fees or other non-tuition fees such as field trips or activity fees. Need is established by completing this application and attaching verification of income and expenses. This application shall be effective through the end of enrollment in the current school year or such time as the conditions stated for the basis of the scholarship have changed. Applicants may be asked for renewed verification of qualifying income or expenses upon the beginning of the spring semester. Please complete the following:

### MONTHLY INCOME:

Salary \$ \_\_\_\_\_ Child Support \$ \_\_\_\_\_

Other (please specify) \$ \_\_\_\_\_

**TOTAL INCOME:** \$ \_\_\_\_\_

### MONTHLY EXPENSES:

Housing: \$ \_\_\_\_\_ Utilities: \$ \_\_\_\_\_

Transportation: \$ \_\_\_\_\_ Insurance: \$ \_\_\_\_\_

Other (please specify, i.e. other childcare): \$ \_\_\_\_\_

**TOTAL EXPENSES:** \$ \_\_\_\_\_

Please attach the following:

Letter of request stating basis of need

Two (2) most recent pay stubs

Two (2) most recent tax returns

The information provided by the applicant will be evaluated by Kids' Country Finance Director and forwarded to the Board of Directors for final consideration. This information will remain confidential. The decision of the Board of Directors is final. You will be notified by your Site Director of the decision of the Board of Directors.

I certify that the information I have provided is true and complete to the best of my knowledge. I authorize Kids' Country to verify the accuracy of the information I have provided.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

### **FOR OFFICE USE ONLY**

Denied: \_\_\_\_\_ Granted: \_\_\_\_\_ Percent: \_\_\_\_\_ Amount: \$ \_\_\_\_\_ Date: \_\_\_\_\_

## SCHOLARSHIP GUIDELINES

Kids' Country scholarships are awarded to provide short-term financial assistance to qualifying families who are experiencing financial hardship or extraordinary circumstances. Priority of the limited available scholarships is given to working parents. Parents who become unemployed during their child's enrollment at Kids' Country may apply, after contract adjustments are made, to provide for reasonable time for job searches.

Proof of need will be established through supporting documents that must accompany the application. Required documentation of need include, but may not be limited to, proof of all income (copies of last two pay stubs), copies of last two years of tax returns, housing expenses including mortgage and/or rent and utilities, transportation expenses, insurance expenses and expenses related to other childcare. Failure to provide all requested documentation will result in denial of the application.

Scholarships will be awarded once per school year per child. Renewed verification of need may be requested prior to the start of the spring semester to ensure continued eligibility for financial assistance. Changes in family income must be reported to Kids' Country prior to the start of the next month of childcare services. These changes may result in an increase or decrease in the scholarship amount.

Parents will be required to pay a percentage of the tuition on a sliding scale based on the ratio of household expense to income and the size of the household. Parents will be expected to pay their share of the monthly tuition in advance of the tuition deadline for each month. Failure to pay the parents' share of tuition may result in termination of the scholarship benefits as well as childcare services as payment must be received no later than 6:30 p.m. of the first day of childcare service in each month.

Children are expected to behave in accordance with Kids' Country policies contained in the Parent Handbook. Suspension of service for behavioral issues under terms of the Parent Handbook may result in the loss of the scholarship and/or termination of childcare services.

Scholarship assistance does not cover fees associated with initial registration, late fees (picking up the child after operating hours), extra hour fees (exceeding the number of hours of service contracted for any given month), late payment fees (paying the parent share after 6:30 p.m. of the first day of service in a month), and/or other activity fees such as field trips.

To maintain eligibility for scholarship assistance applicants must meet the following requirements:

- Be employed for at least 15 hours per week; or
- Be actively seeking employment; or
- Be enrolled full-time in school and employed a minimum of 10 hours per week.

Additional information regarding Kids' Country scholarships may be obtained by speaking with your Site Director or the Kids' Country Finance Director at (925) 743-3105.